



Braunstone Community Primary School

Head Teacher
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Wednesday 2nd June 2020

Dear Parents/Carers,

I write to you following our recent letters regarding the opening of the school to a wider population of children. We have committed to not only follow the government guidance closely to create the safest possible environment for our children, families and staff, but also to ensure that the children arrive into a nurturing one. We have created risk assessments and prepared a school environment in readiness for changes to the way that the school will run.

The link to the risk assessment is below.

https://braunstone.leicester.sch.uk/images/school/school_news/current_letters/Risk_Assessment_Final.pdf

It may also be found on the school website at the following page:

<https://braunstone.leicester.sch.uk/school-news/current-letters>

We cannot and do not expect children from EYFS, Year 1 and Year 6 to walk into our classrooms and settle straight back into school life. We need children to feel safe and happy and we will therefore be taking the transition slowly and reintegrating our children gradually. They will be with BCPS staff, understand the new systems and routines, and take things one day at a time. You will find all the information that you need to know about our plan within this booklet. We will also be providing videos for each year group to explain and show children and parents the routines and locations for coming in and out of school and the classrooms and toilet areas in readiness for returning to the school.

We care deeply about your children and we will do everything possible to look after them when you leave them at our door. Thank you for your continued support during these very challenging times.

With kind regards,

Mr Halil Tamgumus
Headteacher



Introduction

This booklet aims to set out BCPS's plans to ensure EYFS, Year 1, Year 6 and the children of critical workers are reintegrated successfully back to school following the following Government Guidance:

<https://www.gov.uk/government/news/details-on-phased-wider-opening-of-schools-colleges-and-nurseries>

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers>

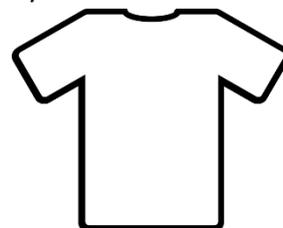
<https://www.gov.uk/government/publications/actions-for-educational-and-childcare-settings-to-prepare-for-wideropening-from-1-june-2020>

<https://www.gov.uk/government/collections/coronavirus-covid-19-guidance-for-schools-and-other-educationalsettings>

What should my child wear to school?

All children can wear their school uniform during their time at school. Please can they also bring:

- Sports shoes to allow for physical activities and lessons throughout the school day.
- a sun hat and (spray) sun cream on sunny days
- a coat if necessary.



Please ensure everything is clearly labelled.

Drinks and packed lunches.

All children must also have a labelled drink bottle with them. If children are bringing a packed lunch to school, please can you arrange for this to be contained in a named plastic bag so that it can be stored on an allocated peg within their classroom.

Should I provide my child with PPE?

The government guidance states that "Wearing a face covering or face mask in schools or other education settings is not recommended... Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission."

We will therefore not be expecting our staff or children to wear face masks in school.

We will be following the government guidance of:

- regular cleaning of settings
- minimising contact and mixing
- frequent hand cleaning
- providing and using tissues for coughs and sneezes

We will be making every attempt as a school to encourage children and staff to adhere to social distancing, but we are a primary school and some of our children are still very young. It will not always be possible to keep the children 2m apart at all times during the school day and we will have to accept that despite rigorous risk assessment, careful planning and consideration, our children will not naturally distance themselves from each other or the staff. It is important that if you are planning to send your child back to school that you know and understand this.

When will my children be returning to school?

We are proposing a phased return for our year groups. We will review this regularly along with our risk assessment and will not be opening to further year groups if it is not safe to do so. **Please be aware that these dates remain provisional and there is no guarantee that all year groups will return.**

Phased Return					
	Critical Worker Children	Nursery (F1)	EYFS (F2)	Year 1	Year 6
Monday 1 st June 2020	✓				
Tuesday 2 nd June 2020	✓				
Wednesday 3 rd June 2020	✓				
Thursday 4 th June 2020	✓	✓	✓		
Friday 5 th June 2020	✓	✓	✓		

	Critical Worker Children	Nursery (F1)	EYFS (F2)	Year 1	Year 6
Monday 8 th June 2020	✓	✓	✓	✓	
Tuesday 9 th June 2020	✓	✓	✓	✓	
Wednesday 10 th June 2020	✓	✓	✓	✓	✓
Thursday 11 th June 2020	✓	✓	✓	✓	✓
Friday 12 th June 2020	✓	✓	✓	✓	✓

	Critical Worker Children	Nursery (F1)	EYFS (F2)	Year 1	Year 6
Monday 15 th June - Friday 19 th June 2020	✓	✓	✓	✓	✓

What classroom will my child be in?

We will be ensuring that our children only mix in a small, consistent group (no more than 15) and that this small group stay separate from other groups within the school. The tables below show you the times and classrooms that will be utilised for children within their year groups and their new classroom ‘bubbles’.

A separate letter will be sent to you regarding the specific class ‘bubble’ that your children have been allocated.



Nursery (F1)

Year group	Group	Classroom	Start of school	End of school
F1 am	F1A	Nursery base	8.30	11.30
F1 pm	F1C	Nursery base	12.10	3.10
F1 all day	F1D	RMW	8.45	2.45

EYFS (F2)

Year group	Group	Classroom	In	Out
F2	F2A	RSH	9.00	3.00
F2	F2B	1CE	8.50	2.50
F2	F2C	2DF	9.10	3.10

Year 1

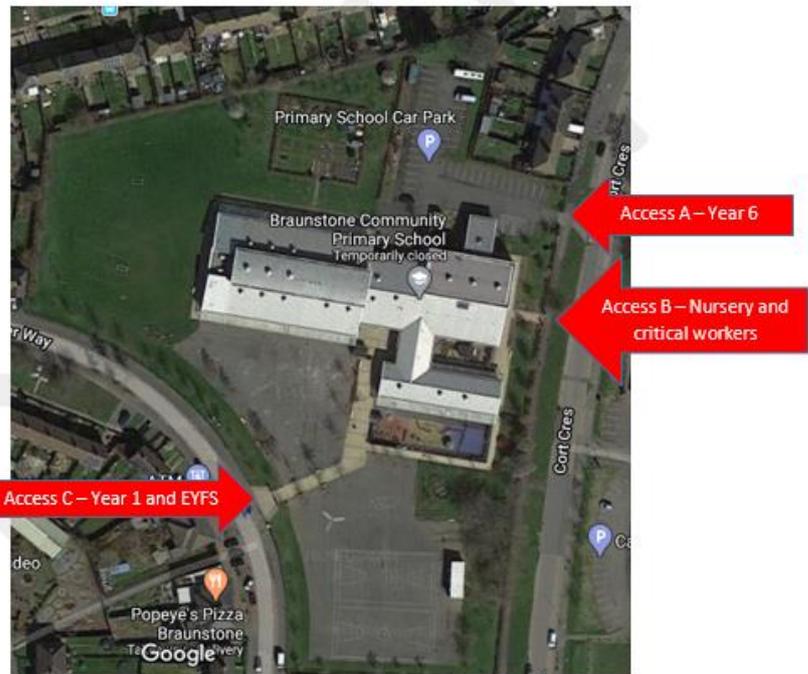
Year group	Group	Classroom	In	Out
Year 1	Y1A	2JP	8.40	2.40
Year 1	Y1B	3HD	8.50	2.50
Year 1	Y1C	3MS	9.00	3.00
Year 1	Y1D	4CJ	9.10	3.10

Year 6

Year group	Group	Classroom	In	Out
Year 6	Y6A	4BM	8.50	2.50
Year 6	Y6B	5EP	9.05	3.05
Year 6	Y6C	6SW	8.50	2.50
Year 6	Y6D	6DS	9.05	3.05

What are the drop-off and collection arrangements?

Entrances have been designated for different classes of children to ensure that everyone accessing the premises is able to adhere to social distancing rules. Please support us as a school in keeping everyone safe by following these guidelines. There will be a one-way system in operation around the school grounds. Please ensure that you use this when walking around the premises. Staff will be heavily involved in ensuring the safety of all people coming onto the school grounds and will direct as necessary. The front car park gate will be closed to cars for the registration period to ensure the safety of the year 6 pupils coming on site.



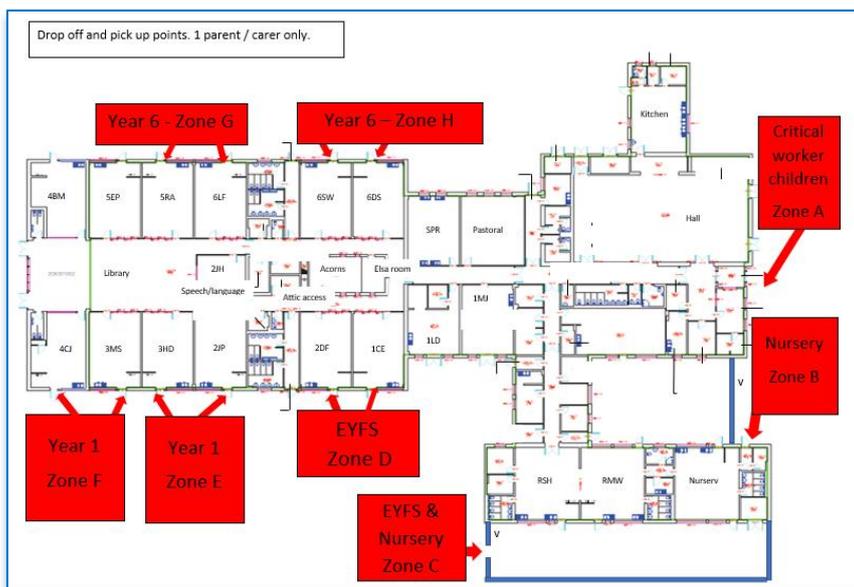
Access and exit A - the car park entrance on Cort Crescent - for Year 6 children.

Access B (to exit through C) - main school entrance on Cort Crescent - for Critical Workers children and all Nursery children.

Access and exit C - the gates on Wellinger Way - for Year 1 and EYFS children.

Please help us to maintain social distancing by following the directions marked on the floors around the school site. Staff will be on duty to help and direct everyone in the mornings and afternoons.

Drop off and pick up zones:



Zones will be allocated to each class for safe distancing while dropping off and collecting children at the end of the day.

Please wait for your class teacher to call your child over in a morning. In the afternoon, children will be dismissed safely to maintain social distancing rules. Please be patient while your child's teacher organises this.

Some children will happily come in each morning, but we realise that for some children, separation from their parent may be difficult. If this is the case, we cannot invite adults into the

building to drop off, but we will contact you later in the morning to let you know that your child has settled. If your child will not come into the school independently, you may have to return home and come back at a later time to try again.

How are our classrooms different?

Our years group have been split into smaller bubbles of not more than children and be based in different classrooms.

- Classrooms will be well-ventilated, with doors and windows left open.
- Classroom furniture will be laid 1.5m—2m apart so that children can be encouraged to socially distance.
- Children will sit in the same seat throughout the week.
- Children will have access to their own pencil case and stationery.
- All unnecessary furniture and resources will be covered and/or removed from the classrooms.
- Where possible, adults will support the children by maintaining 2m distance.
- If a pupil requires close medical or intimate care, PPE will be worn.



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Equipment and resources



All children will be provided with their own pencil case and basic stationery. Please can children also bring a filled labelled drinks bottle. Please ensure your child does not bring any toys or other equipment into school.



Toilets

Each group will have allocated toilets.

Only one child will use the toilet at any time.

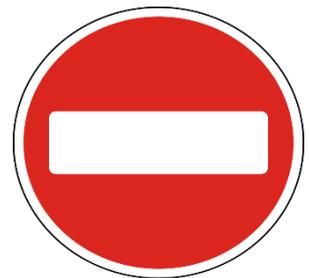
Children will use their allocated toilet during break and lunchtimes too.

Toilets will be cleaned regularly throughout the school day.

Movement Around School

In accordance with the government guidance “where children can be kept in those small groups 2 metres away from each other, they should do so.” However, it is also recognised that “brief, transitory contact, such as passing in a corridor, is low risk.” To allow our children to safely move around school, we are implementing the following:

- All non-essential movement around the school will be avoided.
- Some areas of the school will be marked to indicate 2 metres.
- Where possible, children will be supervised in corridors and the main areas of the school to manage the number of children in these spaces.
- To the best of our ability, groups of children will not mix.
- Where possible (in accordance with fire regulations), doors will be propped open to reduce contact with door handles.
- There will be clear signage around the school.
- A fire drill will be conducted when all returning children are back in school.



Break-times and Lunchtimes

Break and lunch times will be staggered across the school and children will play in their groups within a zoned area of the school grounds. We are very lucky to have a lot of outdoor space to allow the children to have plenty of room to play, have fun and relax.

Children will all wash their hands regularly throughout the day and particularly before and after break and lunch times. The kitchen will be supplying a grab bag style lunch and where the weather is nice enough to eat outdoors, children will have a picnic style lunch, adhering to social distancing on the school field. If weather does not permit children to eat outdoors, they will eat in their classrooms or sit under the veranda areas. All tables will be cleaned with disinfectant before and after lunch.

Free school dinners

The government guidance for children who have been receiving free school meal vouchers since the start of the lock down period in Early Years, Year 1 and Year 6 will no longer be entitled to Free School Meal



(FSM) vouchers once the school is open to their year group - they will be provided with free school meals at school. A separate letter has been sent to all families eligible to FSMs with further details.

In light of this change to EYFS, Year 1 and Year 6, we understand that some parents may now wish to send their child to school. If you have changed your mind, and do now want your child to attend school, of course we will be more than happy for them to re-join us. However, given the situation, we would need advance notice before your child is able to attend school. The children's safety is our highest priority at this time and preparations must be made to ensure that your child is placed into the appropriate 'bubble' within school. **Therefore, please make sure you inform the school in advance if you intend to send your child if you have previously stated that they are not attending.** If you do not inform the school ahead of time, regretfully we will not be able to accept your child right away.

What will my child be doing in school?

During the school day, the children will complete a variety of activities to help them settle back into 'school life'.



Learning will include:

- Daily personal, social, health education.
- Maths
- English
- Creative activities
- Physical activities

Outdoor Learning

Where possible, we will be spending lots of time outdoors. We have been advised that this is a safer environment for the children and we are hopeful that the weather will be kind to us, so that we can make the most of this.

How will home learning be supported?

We will continue to provide the **same remote learning for Year 2, Year 3, Year 4 and Year 5.**

For EYFS, Year 1 and Year 6, it will not be possible for teachers to be in school all day and support home learning in the same way that they have. We will therefore be reducing our Home Learning provision for these year groups.

If access to a device is difficult, then please speak to the School Office to discuss how we can provide paper copies of the work to you.



Contact details: 0116 2858130

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